

Conflict of Interest Declaration

Council and committee members have a fiduciary duty to the CDO which requires that they avoid situations where their personal, professional or financial interests or relationships conflict with their duties to the College. Council and committee members should avoid situations where the duties they owe to the CDO may conflict with duties they owe to other organizations or individuals. The definition of 'conflict of interest', and the obligations relating to conflicts of interest, are set out in CDO

[By-law 1: General By-law](#), Article 16 as follows:

16.1 Definition of Conflict of Interest

A conflict of interest exists if a reasonable person would conclude that a councillor or committee member's personal, professional or financial interest or relationship may affect his or her judgement, impartiality or the discharge of his or her duties to the College. A conflict of interest may be real or perceived, actual or potential, or direct or indirect.

16.2 Duty to Avoid and Consult

Councillors and committee members must whenever feasible avoid situations in which they have or might have a conflict of interest. If a councillor or committee member is in doubt about whether he or she has or might have a conflict of interest, the councillor or committee member must consult with an appropriate person, for example the President, Registrar or legal counsel (if the conflict arises in a hearing setting).

16.3 Process for Resolution of Conflicts

If a councillor or committee member believes that he or she may have a conflict of interest in any matter relating to Council or committee business the councillor or committee member must consult with an appropriate person such as the President, Registrar or legal counsel (if the conflict arises in a hearing context). If there is any doubt as to whether a conflict exists the member must declare it to Council or the committee and accept the Council's or committee's decision as to whether a conflict exists. For adjudicative matters, a committee member should disclose the conflict at the earliest opportunity and in any case before the committee considers the matter.

A councillor or committee member who has a conflict of interest must:

- a) before any consideration of the matter, disclose the fact that he or she has a conflict of interest,
- b) not participate in any discussion of the matter,
- c) not attend any meeting of part or part of a meeting involving the matter, and
- d) not vote on the matter, or influence or try to influence the vote.

16.4 Undeclared Conflict

If a councillor or committee member believes another councillor or committee member has not declared a conflict of interest (despite information notification or inquiry) the councillor or committee member who has that belief must advise an appropriate person such as the president, Registrar or legal counsel (if the conflict arises in a hearing context). If Council or a committee chair concludes that a councillor or committee member respectively has an undeclared conflict of interest, Council or the chair may direct the councillor or committee member to immediately comply with clauses (b), (c) and (d) of section 16.3.

DECLARATION OF CONFLICT OF INTEREST (check all that apply)

I **do not** have any conflicts of interest to declare.

I **do not currently and have not within the previous calendar year (i.e., in 2022)** held a leadership, employment, or contractual role with an international, national or provincial association or organization that advances the interests of dietitians, has policy making responsibilities for dietitians or oversees the regulation of dietitians.

I **have** an actual or potential conflict of interest to declare relating to the following organizations which have a mandate or that could potentially conflict or be seen as conflicting with the mandate of the CDO:

Organization	Role

I **have** an actual or potential conflict of interest to declare relating to another personal, professional or financial interest or relationship, as follows:

Please sign your declaration:

I, _____ (print your name), have read the above declaration of commitment and the by-law provisions above and

I declare that I am prepared to commit the time and energy necessary to be an effective College councillor or committee member.

I declare that I have discussed the time commitment with those who may be affected, such as my employer and family, and that they support the time commitment that will be required to participate in Council and Committee work.

I declare that my employer or any other organization with which I am affiliated is aware of the College's mandate and my application to become a councillor or committee member, and I declare that the nature my employment or other work would not conflict with the fiduciary duties to act as a councillor or committee member.

I declare that I do not have any actual or potential conflicts of interest or that I have listed above all actual or potential conflicts of interest that are known to me. I understand that determining whether I am eligible for election as a councillor or committee member, including whether I have any competing interests, will be at the sole discretion of the College.

Candidate Signature

Witness

An RD or an official at your workplace may witness this declaration

Date

Please print name and position of the witness

Date