



COUNCIL MEETING MINUTES
December 9, 2021 (9:00a.m. – 4:30p.m.)
Videoconference

Council Attachment

Present

K. LaBrecque RD-Chair
Anahita Djalilvand RD
Ann Watt RD
Denis Tsang RD
Donna Hennyey RD
Douglas Ellis
Lesia Kicak RD
Israel Ogbechie
John Regan
Julie Slack RD
Karine Dupuis Pominville RD
Ray D'Sa
Santhikumar Chandrasekharan

Guests

George Couchie-Cultural Mindfulness
John Risk- Weirfoulds LLP
Minda Richardson-Ministry of Health and Long-Term
Care
Cindy Tsai RD-Committee Appointee

Khashayar Amirhosseini RD-Committee Appointee

Staff

Melanie Woodbeck, Registrar & Executive Director
Bev Nopra, Quality Assurance Program Analyst
Carole Chatalalsingh, Director of Professional
Practice Colin Ellis, Director of Communications
Deborah Cohen, Director of Registration
Diane Candiotta, Practice Advisor & Policy Analyst
Heena Vyas, Registration Program Analyst
Ivy Marzan, Registration Program Administrator
Jada Pierre, Executive & General Office
Administrative Assistant-Recorder
Josna Aykkara, Finance & Accounting Administrator
Lisa Kershaw, Manager, Information Technology
Mary Gong, Professional Practice Administrator
Sandra Brazel, Manager, Governance & Operations
Sarah Ahmed, Director of Finance and Corporate
Services
Samantha Thiessen, Practice Advisor & Policy Analyst

| ITEM & DISCUSSION | ACTION |
|---|--|
| 1.0 Call to Order | The meeting was called to order at 9:00a.m. by K. LaBrecque President and Chair. |
| 2.0 Approval of Agenda | MOTION to approve the agenda. Moved by: J. Slack Seconded by: J. Regan Carried |
| 3.0 Declaration of Conflict of Interest No conflict of interest was declared. | |

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| <p>4.0 Declaration of Bias</p> <p>No bias was declared.</p> | |
| <p>Information Items (Consent Agenda)</p> <p>5.0 Council Meeting Minutes: September 30, 2021</p> | <p>MOTION to approve the Consent Agenda.</p> |
| <p>6.0 Executive Committee Report</p> | <p>Moved by: K. LaBrecque Seconded by: J. Regan</p> |
| <p>7.0 Management Report (Including COVID-19 Update)</p> <p>M. Woodbeck and CDO staff reviewed and discussed the Management Report with Council. The Registrar provided an update on changes to the educational accreditation process, the upcoming CPMF reporting cycle, legislative updates, and a remote work update.</p> | |
| <p>7.4 Committee Appointments</p> <p>Council discussed the appointment of D. Ellis to the proposed committees and temporary appointments of R. D'Sa, J. Regan and I. Ogbechie to other vacant committees.</p> | <p>MOTION to approve the appointment of D. Ellis to the Registration, Patient Relations, Quality Assurance, Elections, and Audit Committees, and the temporary appointment of J. Regan to Registration Committee and R. D'Sa to Patient Relations Committee.</p> <p>Moved by: K. LaBrecque Seconded by: I. Ogbechie</p> <p>Carried</p> |
| <p>7.6 Annual Fees Extension</p> <p>Council discussed the extension of the Annual Fee Extension Waiver for former members who wish to return to practice, assisting Ontario's healthcare system during the COVID-19 pandemic.</p> | <p>MOTION that Council approves another temporary suspension of the Annual Fee provisions outlined in College By-Law No. 2: Fees for applicants returning to practice to assist the Ontario healthcare system during the COVID-19 pandemic until October 31, 2022.</p> <p>Moved by: S. Chandrasekharan Seconded by: A. Djalilvand</p> <p>Carried</p> |

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| <p>8.0 Investment Policy and RBC Dominion Fee Analysis S. Ahmed presented Council with the Proposed Investment Policy and RBC Fee Analysis. Council discussed its risk tolerance and possible changes that would help support the investment portfolio. Council directed that the Investment policy be further reviewed and revised by the Audit Committee for before coming back to Council.</p> | |
| <p>9.0 Council Meeting Survey Results and Evaluation Trends Council discussed the results of the September 30 Council meeting evaluations and trends document and determined that no further action is required.</p> | |
| <p>10.0 Council Rules of Order Council discussed the Rules of Order and whether to append the Rules of Order as an Appendix to the By-laws or to the Governance Manual.</p> | <p>MOTION to approve the draft Rules of Order and to add them as to the Governance Manual.</p> <p>Moved by: K. LaBrecque Seconded by: J. Regan</p> <p>Carried</p> |
| <p>11.0 Draft Position Statement: Insulin Dose Adjustments for Registered Dietitians in Ontario D. Candiotta presented the draft position statement on Insulin Dose Adjustments to Council for review.</p> | <p>MOTION to approve the draft position statement in principle as recommended by the professional practice committee and to circulate the draft position for stakeholder feedback.</p> <p>Moved by: D. Tsang Seconded by: D. Hennyey</p> <p>Carried</p> |
| <p>12.0 Preparation for Planning – Budgeting – Fiscal 2022-2023</p> | <p>In the interest of time, this was deferred until next meeting.</p> |
| <p>13.0 Council Risk Management Training - John Risk J. Risk provided training to Council on Risk Management to assist the College in building its risk-based decision-making culture and finding an efficient and practical way of assessing the critical risks to the organization. The Council discussed its current risk register and directed the Registrar to develop a risk policy and risk monitoring report for its consideration at a subsequent meeting.</p> | |

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| <p>14.0 Governance Modernization Update M. Woodbeck provided an update to Council regarding the Governance Committee, and asked Council to consider striking a new ad-hoc Governance Committee and to approve its Terms of Reference. To allow the Governance Committee to commence work as soon as possible, Council directs the Executive Committee to approve the Committee slate. As per the by-laws, the Registrar would solicit Council and Committee members for their interest prior to the Executive determining the committee slate, and the committee appointed by the Executive Committee will be subject to confirmation by Council at its next meeting.</p> | <p>MOTION that Council strike an ad-hoc Governance Committee and approve the Draft Terms of Reference and the proposed amendment to the by-law.</p> <p>Moved by: K. LaBrecque Seconded by: A. Watt</p> <p>Carried</p> |
| <p>15.0 EDI-B Task Force Update M. Woodbeck updated Council on the new measure added to the College Performance Measurement Framework (CPMF), which now includes a Diversity, Equity, and Inclusion (DEI) plan required by all Colleges. The College will develop a proposed DEI plan to be reviewed by the EDI-B Taskforce and reviewed by Council at a subsequent meeting.</p> | |
| <p>16.0 Cultural Mindfulness- George Couchie G. Couchie provided an in-depth educational session on Land Acknowledgement and indigenous culture as part of the College’s Equity, Diversity, Inclusion, and Belonging (EDI-B) initiative. It was agreed that as an important first step toward indigenous reconciliation, Council will begin its meetings with a land acknowledgement. The Council directed that the Executive Committee finalize the acknowledgement for use at future Council meetings.</p> | |
| <p>17.0 In Camera Minutes from September 30, 2021.</p> <p><i>In camera session pursuant to s. 7(2)(e) of the Health Professions Procedural Code, being Schedule 2 to the Regulated Health Professions Act, 1991</i></p> | <p>Motion THAT Council moves into in-camera at 4:42 pm.</p> <p>Moved by: D. Tsang Seconded by: D. Hennyey</p> <p>Carried</p> |

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| 18.0 Adjourn in-Camera | Motion THAT Council moves out of in camera at 4:55 pm. Moved by: K. LaBrecque Seconded by: J. Regan Carried |
| 20.0 Adjournment | Motion to adjourn at 4:55p.m. was moved by J. Regan. Carried |

K. LaBrecque RD, President

Jada Pierre, Recorder

Date

Date