

## Form A: Candidate Application for Testing Accommodations

A candidate who has a disability, a temporary disability, or special condition that warrants accommodation may request accommodations to take the Prior Learning Assessment and Recognition (PLAR) examinations. The accommodation must not interfere with assessing competency. The College must balance the rights of the candidate with the mandate to protect the public interest through a fair, secure, valid, and reliable assessment.

The College will not release copies of the documentation received from the candidate related to the accommodation application to any third party. The College will only release information to the exam testing company that is necessary for the accommodation process. The College collects and shares information in accordance with their privacy policies. All information and documentation obtained by the College during the course of the accommodation request can be used internally by the College for any of its regulatory functions.

You are not required to share information with us but if you do not share pertinent information, we may not be able to provide the requested accommodation. Additional information and supporting documentation may be requested.

Name:

Phone Number:

Mailing Address:

Email:

Exam Language:

English  French

Exam Type:

KCAT  PBA

Exam Date:

**Describe why this disability/condition prevents you from writing the exam in the usual method and/or environment.<sup>1</sup>**

<sup>1</sup> PLAR examinations include the Knowledge and Competency Assessment Tool (KCAT): a computer-based exam taken over a five-hour period and the Performance Based Assessment (PBA): a written assessment (taken over 3 hours 25 minutes) and an oral assessment (taken over 3 hours 30 minutes). Both the KCAT and PBA are either administered by an online remote-proctored format or in a testing facility with other writers.

Describe the accommodation you are requesting. Be as specific as possible.

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Provide a description of past testing accommodations granted, if any, including those provided throughout your education program. If previous accommodations were granted during your education program, arrange for documentation to be sent directly from the program to the regulatory body.

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Candidate signature: \_\_\_\_\_

Date: \_\_\_\_\_

**DECLARATION:**

I certify that the above information is complete and accurate to the best of my knowledge, and I understand that any intentional misrepresentation contained in this request may result in disqualification.

Candidate signature: \_\_\_\_\_

Date: \_\_\_\_\_

Accommodation decisions are communicated as soon as possible prior to the KCAT/PBA sitting.