



Form B: Candidate Application for Testing Accommodations for Mental or Physical Disability Related Needs

If you have a disability or a special condition that may require an accommodation when writing the Knowledge Competency and Assessment Tool (KCAT) or Performance Based Assessment (PBA), please complete Section A of this form and forward it to an appropriate health care professional (as defined below), who, in Section B, must describe the specific accommodation you need, along with the rationale for this recommendation. The health care professional is to send the completed form and any indicated supporting documentation directly to the College. The diagnosis may be redacted.

Name of provincial dietetic regulatory body: _____

Address: _____

Fax: _____

SECTION A: (COMPLETED BY CANDIDATE)

Name:

Accommodation Requested:

Disability/Condition	Appropriate Health Care Professional to Complete Section B	Additional Documentation Required
Hearing Impaired	Audiologist	
Vision Impairment	Optometrist or Ophthalmologist	
Learning Disability	Psychologist, Psychiatrist, or other qualified health care professional.	Psychoeducational assessment within 5 years. Test results should be clearly stated with all subtests noted. A documentation update is acceptable when an original psychometric assessment is more than 5 years old. In this case, the evaluation tests selected for the update might select only those tests and scales that illustrate the nature of the candidate's disability. Must use adult tests.
Physical Disabilities	An appropriate health care professional. ¹	
Attention Deficit Hyperactivity Disorder	Psychologist, Psychiatrist, or other qualified health care professional.	A complete psycho-educational or neuropsychological assessment.
Psychiatric Disorders	Health care professional must be competent to evaluate and diagnose psychiatric disabilities. Evaluation must have been made within the last 12 months.	
Autism Spectrum Disorder	Health care professional competent in assessing Autism Spectrum disorders	
Brain Injury	An appropriate health care professional.	
Dietary restrictions & allergies	An appropriate health care professional.	

¹ An appropriate health care professional is a regulated health care professional, who is qualified to diagnose the impairment, has been involved in the candidate's assessment, and has sufficient knowledge and expertise to be able to identify what accommodations is needed in relation to the disability or special condition.

SECTION B: (COMPLETED BY THE APPROPRIATE HEALTH CARE PROFESSIONAL)

The purpose of the Prior Learning Assessment and Recognition (PLAR) examinations is to assess the competency of candidates to determine a candidate's eligibility to practise dietetics in Ontario. As such, the PLAR examinations are defined as high-stakes assessments. There are two examinations in the College's PLAR process, the Knowledge and Competency Assessment Tool (KCAT), and the Performance Based Assessment (PBA). The KCAT is a computer-based exam taken over a five-hour period. The PBA is a written assessment (taken over 3 hours and 25 minutes) and an oral assessment (taken over 3 hours 30 minutes). Both the KCAT and PBA are either administered by an online remote-proctored format or in a testing room with other writers. We rely on the health care professional's expertise to recommend specific accommodations based on their understanding of the candidate's functional limitation and needs associated with the disability.

I have known this candidate since _____ in my capacity as a
_____.

I confirm that I have used my own professional judgement and identified a clear link between the candidate's disability and how it is addressed in the accommodation. I understand that the purpose of an accommodation is to provide equity, not advantage.

Professional Designation/Title:

License/Registration Number:

I verify that the candidate has a diagnosed disability or special condition:

- Yes
- No

"Test anxiety" is normally not seen as a disability unless it is a limitation of a more encompassing psychiatric disorder.

- The recognized diagnosis was provided by me
- The diagnosis was recognized by another qualified regulated health care professional

The approximate date when the disability or special condition was first diagnosed and/or identified.

A brief history and description of the functional limitations that prevent the candidate from writing the exam in the usual method and/or environment. Attach separate letter if needed.

Describe how the functional limitations of disability or special condition impacts the person's ability to write the KCAT or PBA in the usual method and/or environment. This should reflect the candidate's current impairment. Requested accommodations must be tied to specific assessment results.

A description of the current treatment plan and why this is not effective in overcoming the functional limitations of the disability or special condition, thereby necessitating the above accommodation(s).

Name:

Date:

Signature:

Telephone:

Email:
