



COLLEGE COUNCILLOR – CANDIDATE DECLARATION

Commitment and Conflict of Interest

(Form is in English only)

Declaration of Commitment

I am submitting my nomination for election as a Councillor for the College of Dietitians of Ontario. If I am elected, I understand that to be an effective councillor during my term on Council, I must be available and prepared to attend all Council meetings and serve on at least two statutory committees, and other committees, as required. I understand that my committee preferences will be considered but ultimately committee appointments are at the discretion of the College.

Declaration of Potential or Actual Conflict of Interest

The College's **By-law 1: General By-law**, Article 16, reads as follows:

16.1 Definition of Conflict of Interest

A conflict of interest exists if a reasonable person would conclude that a councillor or committee member's personal, professional or financial interest or relationship may affect his or her judgement, impartiality or the discharge of his or her duties to the College. A conflict of interest may be real or perceived, actual or potential, or direct or indirect.

16.2 Duty to Avoid and Consult

Councillors and committee members must whenever feasible avoid situations in which they have or might have a conflict of interest. If a councillor or committee member is in doubt about whether he or she has or might have a conflict of interest, the councillor or committee member must consult with an appropriate person, for example the President, Registrar or legal counsel (if the conflict arises in a hearing setting).

16.3 Process for Resolution of Conflicts

If a councillor or committee member believes that he or she may have a conflict of interest in any matter relating to Council or committee business the councillor or committee member must consult with an appropriate person such as the President, Registrar or legal counsel (if the conflict arises in a hearing context). If there is any doubt as to whether a conflict exists the member must declare it to Council or the committee and accept the Council's or committee's decision as to whether a conflict exists. For adjudicative matters, a committee member should disclose the conflict at the earliest opportunity and in any case before the committee considers the matter.

A councillor or committee member who has a conflict of interest must:

- a) before any consideration of the matter, disclose the fact that he or she has a conflict of interest,
- b) not participate in any discussion of the matter,
- c) not attend any meeting of part or part of a meeting involving the matter, and
- d) not vote on the matter, or influence or try to influence the vote.

16.4 Undeclared Conflict

If a councillor or committee member believes another councillor or committee member has not declared a conflict of interest (despite information notification or inquiry) the councillor or committee member who has that belief must advise an appropriate person such as the president, Registrar or legal counsel (if the conflict arises in a hearing context). If Council or a committee

chair concludes that a councillor or committee member respectively has an undeclared conflict of interest, Council or the chair may direct the councillor or committee member to immediately comply with clauses (b), (c) and (d) of section 16.3.

List the organizations that you are affiliated with that could reasonably be conceived as having a conflict of interest with your position on Council or with your work on college committees. Please be as thorough as possible. It is better to be over-inclusive to ensure that all potential conflicts of interest are explored.

In addition to listing organizations that could potentially pose a conflict of interest, please list any other actual or potential conflicts of interest. A conflict of interest exists if a reasonable person would conclude that a councillor or committee member's personal, professional or financial interest or relationship may affect his or her judgement, impartiality or the discharge of his or her duties to the College. A conflict of interest may be real or perceived, actual or potential, or direct or indirect.

None

1 _____

2 _____

3 _____

4 _____

5 _____

Please sign your declaration:

I, _____ (print your name), have read the above declaration of commitment and the By-Law provisions above and

- I declare that I am prepared to commit the time and energy necessary to be an effective College Councillor.
- I declare that I have discussed the time commitment with those who may be affected, such as my employer and family, and that they support the time commitment that will be required to participate in Council and Committee work.
- I declare that I do not have any actual or potential conflicts of interest or that I have listed above all actual or potential conflicts of interest that are known to me. I understand that determining whether I am eligible for election as a Councillor, including whether I have any competing interests, will be at the sole discretion of the College.

Candidate Signature

Witness
An RD or an official at your work place may witness this declaration.

Date

Please print name and position of the witness

Date