



ANNUAL MEETING MINUTES

June 23, 2016 (3:00 – 4:30 pm)

5775 Yonge Street, Main Floor Conference Room

Present

Susan Knowles RD-Chair
Alexandra Lacarte RD
Alida Finnie RD
Barbara Major-McEwan RD
Claudine Wilson
Elsie Petch
Erin Woodbeck RD
Julie McKendry
Mark Behar-Bannelier
Nicole Osinga RD
Ruki Kondaj
Shelagh Kerr
Suzanne Obiorah RD

Abigail Langer RD
Claudine Wilson
Ray Skaff

Guests

Deion Weir RD
Roula Tzianetas RD

Staff

Melisse Willems - Registrar & ED
Heena Vyas - Registration Coordinator-Minute Taker
Barbara McIntyre – Quality Assurance Manager
Carole Chatalalsingh - Practice Advisor & Policy Analyst
Carolyn Lordon – Registration Program Manager
Deborah Cohen - Practice Advisor & Policy Analyst
Monique Poirier - Communications Manager
Sarah Ahmed - Controller

Item & Discussion	ACTION
1.0 Call to Order <ul style="list-style-type: none"> • Welcome new Councillors <ul style="list-style-type: none"> ○ Deion Weir RD ○ Roula Tzianetas RD 	The annual meeting was called to order at 3:00pm by Susan Knowles RD – President and Chair
2.0 Approval of Agenda	MOTION to approve the agenda Moved by: Elsie Petch Seconded by: Mark Behar-Bannelier Carried
3.0 Declaration of Conflict of Interest	No conflict of interest was declared
4.0 Declaration of Bias	None declared
5.0 Auditor's Report	MOTION to accept CDO Draft Audited Financial Statements for the Fiscal Year Ended March 31, 2016, MCI Project Draft Audited

Item & Discussion	ACTION
<p>Mark Kopstick of Kopstick Osher LLP, auditors for the College, presented to Council the Audited Financial Statements for the Fiscal year ended March 31, 2016, MCI Project Audited Financial Statements for the Fiscal year ended March 31, 2016 and Auditor's Report on Compliance with Executive Limitations Policies for the Fiscal Year ended March 31, 2016. The draft reports were circulated prior to the meeting as Annual Meeting attachments 5.1, 5.2 and 5.3.</p> <p>Overall CDO had a clean audit without qualifications.</p> <p>Mr. Kopstick met with the Audit Committee of the College prior to the Annual Meeting to discuss any questions or concerns. During this meeting, a discussion was held about the investment mix currently held by CDO. Due to the market fluctuations and the type of investments held there had been an unrealized loss this year. The Audit Committee agreed that Council would benefit from a presentation from the College's investment advisor regarding the College's investment portfolio and strategy.</p> <p>Council thanked Mr. Kopstick for his report and he left the meeting after this item.</p>	<p>Financial Statements for the Fiscal Year Ended March 31, 2016 and Draft Auditor's Report on Compliance with Executive Limitations Policies for the Fiscal Year Ended March 31, 2016, as presented.</p> <p>Moved by: Alida Finnie RD Seconded by: Alexandra Lacarte RD</p> <p>Carried</p> <p>M. Willems will arrange for the investment advisor to make a presentation to Council at an upcoming Council meeting.</p>
<p>6.0 Appointment of Auditor for 2016-17 After completion of its Request for Proposal process, Council made a motion at its April 8, 2016 meeting, in principle, to appoint Clarke Henning LLP as the new auditors for the Fiscal 2016-2017 year-end audit. The motion would be formally made at the June Council meeting in accordance with the College's by-laws and governance policies.</p>	<p>MOTION To accept the recommendation from the Audit Committee to appoint Clarke Henning LLP as the auditors for the College for 2016-2017.</p> <p>Moved by: Mark Behar-Bannelier Seconded by: Julie McKendry</p> <p>Carried</p>
<p>7.0 Committee Reports The following reports were presented to Council for approval</p> <ul style="list-style-type: none"> • Executive Committee • Registration Committee • Quality Assurance Committee 	<p>MOTION to accept reports as presented.</p> <p>Moved by: Erin Woodbeck RD Seconded by: Suzanne Obiorah RD</p> <p>Carried</p>

Item & Discussion	ACTION
<ul style="list-style-type: none"> • Inquiries, Complaints and Reports Committee • Fitness to Practice/Discipline Committee • Patient Relations Committee • Legislative Issues Committee 	
<p>8.0 College Highlights M. Willems presented to Council the College's achievements over the 2015-16 year.</p>	
<p>9.0 Tribute to Outgoing Council and Committee Members</p> <ul style="list-style-type: none"> ○ Abigail Langer ○ Barbara Major-McEwan ○ Susan Knowles ○ Edith Chesser ○ Grace Lee ○ Kerri Loney 	
<p>10.0 Adjournment</p>	<p>MOTION to adjourn the annual meeting at 4:30pm.</p> <p>Moved by: Barbara Major McEwan RD</p> <p>CARRIED</p>

COUNCIL MEETING MINUTES

June 23, 2016

5775 Yonge Street, Main Floor Conference Room

Present

Erin Woodbeck RD-Chair
 Alexandra Lacarte RD
 Alida Finnie RD
 Claudine Wilson
 Elsie Petch
 Julie McKendry
 Mark Behar-Bannelier
 Nicole Osinga RD
 Roula Tzianetas RD
 Ruki Kondaj
 Shelagh Kerr
 Suzanne Obiorah RD

Regrets

Andrea DiMenna RD
 Claudine Wilson
 Ray Skaff

Guests

Susan Knowles RD
 Barbara Major McEwan RD

Staff

Melisse Willems-Registrar & ED
 Heena Vyas Registration Coordinator-Minute Taker
 Barbara McIntyre-QA Manager
 Carole Chatalalsingh-Practice Advisor & Policy Analyst
 Deborah Cohen-Practice Advisor & Policy Analyst
 Monique Poirier-Communications Manager
 Sarah Ahmed-Controller

Thursday June 23, 2016 4:30-4:45pm

ITEM & DISCUSSION	ACTION
<p>1.0 Call to Order</p>	<p>The meeting was called to order by Melisse Willems, Registrar & ED, Interim Chair at 4:35 pm</p>
<p>2.0 ELECTION OF Executive Committee Members</p> <ul style="list-style-type: none"> o Election of President o Election of Vice-President o Election of Third Member of the Executive Committee o Election of Fourth Member of the Executive Committee 	<p>Melisse Willems presided as Chair for and until the Election of the Executive Committee members for 2016-17.</p> <p>Election of President/Chair</p> <p>Elsie Petch nominated Erin Woodbeck RD as president of the College. The nomination was seconded by Shelagh Kerr.</p> <p>No further nominations were received.</p> <p>Erin Woodbeck RD was acclaimed as President of the College.</p> <hr/> <p>Election of Vice-President</p>

Erin Woodbeck nominated Alida Finnie RD as the Vice President of the College. The nomination was seconded by Shelagh Kerr.

No further nominations were received.

Alida Finnie RD was acclaimed as Vice President of the College.

Election of Third Member of the Executive Committee

Alida Finnie RD nominated Suzanne Obiorah RD as the Third Member of the Executive Committee. The nomination was seconded by Alexandra Lacarte RD.

Erin Woodbeck nominated Deion Weir RD as the Third Member of the Executive Committee. The nomination was seconded by Roula Tzianetas RD.

Suzanne Obiorah RD was elected as the Third Member of the Executive Committee of the College after confidential votes.

Election of Fourth Member of the Executive Committee

Erin Woodbeck RD nominated Shelagh Kerr as the Fourth Member of the Executive Committee. The nomination was seconded by Nicole Osinga RD.

No further nominations were received.

Shelagh Kerr was acclaimed as the Fourth Member of the Executive Committee of the College.

Melisse Willems then turned over chairing of the meeting to the newly elected President, Erin Woodbeck.

3.0 ADJOURNMENT

Motion to adjourn Council meeting at 5.05pm was moved by Erin Woodbeck RD – President and Chair

<original signed by>

Erin Woodbeck RD, President

Sept 30/16

Date

<original signed by>

Heena Vyas, R

Sept 30, 2016

Date

