



COUNCIL MEETING MINUTES

March 17, 2017 (9:30am–4:00 pm)

5775 Yonge Street, Main Floor Conference Room

Present

Erin Woodbeck RD, President & Chair
Alida Finnie RD, Vice-President
Shelagh Kerr
Suzanne Obiorah RD
Alexandra Lacarte RD
Claudine Wilson
Deion Weir RD
Elsie Petch
Nicole Osinga RD
Roula Tzianetas RD
Ruki Kondaj

Guests

Halah Akash – Policy Analyst, Ministry of Health and Long Term Care

Staff

Melisse Willems - Registrar & Executive Director
Jada Pierre – Executive Administrative Assistant- Minute Taker
Barbara McIntyre – Quality Assurance Manager
Carolyn Lordon – Registration Program Manager
Carole Chatalalsingh – Practice Advisor & Policy Analyst
Deborah Cohen - Practice Advisor & Policy Analyst
Sarah Ahmed - Controller

Item & Discussion	ACTION
1.0 Call to Order	The meeting was called to order at 9:39 a.m. by E. Woodbeck, RD – President and Chair
2.0 Approval of Agenda	MOTION to approve the agenda Moved by: D. Weir Seconded by: R. Kondaj Carried
3.0 Declaration of Conflict of Interest No conflict of interest was declared	
4.0 Declaration of Bias No bias was declared	
5.0 Bill 87 M. Willems provided an update and on Bill 87 highlighting some of the areas the Ministry is focused on and their relationship to the Ministry's Sexual Abuse Task Force report.	

Item & Discussion	ACTION
<p>6.0 Budgeting 101 S. Ahmed gave an overview of CDO's budgeting process to explain how the proposed 2017-18 budget was developed.</p>	
<p>7.0 Draft work plans and budgets 2017-18 S. Ahmed presented following to Council:</p> <ul style="list-style-type: none"> ○ Proposed 2017/2018 Work Plans ○ Proposed 2017/2018 Budgets ○ 2016/2017 Accomplishments to date 	<p>MOTION to approve the Draft Budget and Work Plans for Fiscal 2017-18</p> <p>Moved by: E. Petch Seconded by: R. Kondaj</p> <p>Carried</p>
<p>8.0 Fees By-law C. Lordon presented to Council requested fee changes to fees by-law 2 for the purpose of supporting the implementation of the new Practice Based Assessment (PBA).</p>	<p>MOTION that Council approve the amendment of the College's Fees By-law, being By-law No. 2, to revoke articles 8.01, 8.02 and 8.03 as well as the heading immediately prior to article 8.01, and to substitute the following: "Fees in Relation to Prior Learning Assessments"</p> <p>Moved by: C. Wilson Seconded by: S. Kerr</p> <p>Carried</p>
<p>9.0 Appointment to Audit Committee (filling of vacancy) E. Woodbeck presented the recommendation from the Executive Committee to appoint Deion Weir to the Audit Committee to fill the vacancy left by former public councillor, Julie McKendry.</p>	<p>MOTION to appoint Deion Weir to the Audit Committee.</p> <p>Moved by: E. Petch Seconded by: A. Lacarte</p> <p>Carried</p>
<p>9.1 Executive Committee Succession Planning E. Woodbeck invited any interested Council members to contact her or other current Executive Committee members if they would like more information about being on this committee.</p>	
<p>10.0 Sexual Abuse Prevention Program M. Willems presented the draft Sexual Abuse Prevention Program as developed by staff and the Patient Relations Committee.</p>	<p>MOTION to approve the draft Sexual Abuse Prevention Program as amended.</p> <p>Moved by: D. Weir Seconded by: R. Kondaj</p> <p>Carried</p>
<p>11.0 Boundaries Guidelines M. Willems presented the draft Boundary Guidelines document to Council as developed by staff and the Patient Relations Committee.</p>	<p>MOTION that Council approve, in principle, the Draft Boundary Guidelines for Dietitians in Ontario, for circulation to College members for consultation.</p> <p>Moved by: D. Weir Seconded by: R. Kondaj</p>

Item & Discussion	ACTION
	Carried
<p>12.0 Professional Practice Standards and Guidelines: Conflict of Interest C. Chatalalsingh presented the results of the member consultation and the revisions proposed by the Patient Relations Committee based on the consultation feedback.</p>	<p>MOTION that Council approve the revised draft of the Professional Practice Standard and Guidelines: Conflict of Interest (attachment 12.1)</p> <p>Moved by: A. Larcarte Seconded by: S. Kerr</p> <p>Carried</p>
<p>13.0 Dysphagia Competencies C. Chatalalsingh presented the Dysphagia Competencies Assessment and Management in Dietetic Practice as developed by the Alliance of Canadian Dietetic Regulators. She explained how the Competencies were developed and validated, including the extensive national consultation of dietitians and consultation with speech-language pathologists. She also explained that the Competencies are intended to be used with the Integrated Competencies for Dietetic Education and Practice.</p>	<p>MOTION That Council endorse the proposed Competencies for Dysphagia Assessment and Management in Dietetic Practice (attachment 13.1).</p> <p>Moved by: D. Weir Seconded by: N. Osinga</p> <p>Carried</p>
<p>14.0 Professional Practice Standards: Record Keeping D. Cohen presented the proposed Record Keeping Standard, including the more streamlined approached to Standards documents as adopted from the College of Physiotherapists of Ontario.</p>	<p>MOTION that Council approve, in principle for the purpose of consultation, the proposed Professional Practice Standard: Record Keeping for Registered Dietitians in Ontario (attachment 14.1)</p> <p>Moved by: E. Petch Seconded by: D. Weir</p> <p>Carried</p>
<p>15.0 Registrar & Executive Director Performance Review <i>In Camera</i> pursuant to s. 7(2)(d) of the Health Professions Procedural Code</p>	<p>See separate <i>in camera</i> minutes.</p>
<p>Information Items (Consent Agenda) 16.0 December 9, 2016 Council Meeting Minutes 17.0 Executive Committee Report 18.0 Council Election Report 19.0 Management Report</p>	<p>MOTION to approve the Consent Agenda.</p> <p>Moved by: A. Larcarte Seconded by: D. Weir</p> <p>Carried</p>
<p>20.0 Council Sharing Update was given on the following:</p> <ul style="list-style-type: none"> CLEAR Conference Training for Council Members attendance by D. Weir and R. Kondaj 	

Item & Discussion	ACTION
<p>21.0 Meeting Evaluators N. Osinga S. Kerr</p>	<p>Productivity: There was a very large agenda with long discussions, but Council finished on time. More time could have been spent on discussing policies in sexual abuse and ensuring that Council is mindful of the time would be beneficial.</p> <p>Quality Decisions: Long standing issues were explained in detail which helped bring new Council members up to date. Some opinions differ, however, still respectful of members. The subject matter on sexual abuse was challenging as much of it is determined by the Ministry.</p> <p>Openness and Collaboration: Always excellent collaboration. Two new councillors engaged in debate freely.</p>
<p>22.0 Next Meeting Evaluators D. Weir R. Tzianetas</p>	
<p>23.0 Reminders/Standing Items Council members were reminded to clear their tablets of meeting material after the meeting.</p>	
<p>24.0 Adjournment</p>	<p>MOTION to adjourn at 3:30pm.</p> <p>Moved by: S. Kerr</p> <p>CARRIED</p>

<original signed by>

Erin Woodbeck RD, President

Jun 22/17
Date

<original signed by>

Jada Pierre, Recorder

June 22/17.
Date