



ANNUAL MEETING MINUTES

June 21, 2018

5775 Yonge Street, Main Floor Conference Room

Present

Deion Weir RD-Chair
Alexandra Lacarte RD
Claudine Wilson
Erin Woodbeck RD
Marie-Louise Chartrand
Nicole Osinga RD
Roula Tzianetas RD
Ruki Kondaj
Suzanne Obiorah RD
William Franks RD

Regrets

Dawn van Engelen RD
Laila Kanji
Ray Skaff
Shelagh Kerr
Soliman A.F. Soliman

Guests

Liana Bell, Clark-Henning LLP
Kerri Labrecque RD – Committee Appointee
Khashayar Amirhosseini RD – Committee Appointee
Ruchika Wadhwa RD - Committee Appointee
Sobia Khan RD – Committee Appointee

Staff

Melisse Willems-Registrar & ED
Barbara McIntyre-QA Manager
Carole Chatalalsingh-Practice Advisor & Policy Analyst
Carolyn Lordon-Registration Program Manager
Deborah Cohen-Practice Advisor & Policy Analyst
Heena Vyas-Registration Coordinator
Ivy Marzan-Administrative Assistant, Accounting & Member Services
Jada Pierre-Executive & General Office Administrative Assistant-Minute Taker
Monique Poirier-Communications Manager
Sarah Ahmed-Controller

Thursday June 21, 2018 3:00-4:15pm

Item & Discussion	ACTION
1.0 Call to Order	The annual meeting was called to order at 3:08pm by D. Weir President and Chair
2.0 Approval of Agenda	MOTION to approve the agenda Moved by: E. Woodbeck Seconded by: C. Wilson Carried
3.0 Declaration of Conflict of Interest	No conflict of interest was declared
4.0 Declaration of Bias	None declared

Item & Discussion	ACTION
<p>5.0 Auditor's Report-Liana Bell L. Bell presented the Audited Financial Statements for the Fiscal year ended March 31, 2018, and the Auditor's report on Compliance with Executive Limitations Policies for the Fiscal Year ended March 31, 2018.</p> <p>L. Bell reported that, in the opinion of Hilborn LLP, the Audited Final Statements present fairly, in all material respects, the financial position of the College of Dietitians of Ontario as at March 31, 2018 and the results of its operations and its cash flows for the year then ended in accordance with Canadian accounting standards for not-for-profit organizations.</p> <p>L. Bell reported that the Auditor's Report on Compliance with Executive Limitations Policies for the fiscal year ended March 31, 2018 had the following finding:</p> <p>No violations were identified during our audit.</p> <p>The Chair thanked Ms. Bell for her presentation and excused her from the rest of the meeting.</p>	<p>MOTION to approve the draft Audited Financial Statements and the Executive Limitations Report for the Fiscal Year Ended March 31, 2018 as presented.</p> <p>Moved by: W. Franks Seconded by: E. Woodbeck</p> <p>Carried</p>
<p>6.0 Appointment of Auditor for 2018-19 Council discussed whether to appoint Clarke Henning LLP as auditors for the 2018-19 Fiscal year.</p>	<p>MOTION to appoint Clarke Henning LLP as the auditors for the fiscal year 2018-19.</p> <p>Moved by: M. Chartrand Seconded by: N. Osinga</p> <p>Carried</p>
<p>7.0 Discontinuation of Committee Reports D. Weir informed Council that the Yearly Committee Reports will be discontinued as the information contained in the reports is provided to Council in other reports.</p>	
<p>8.0 College Highlights M. Willems presented on the College's achievements over the 2017-18 year.</p>	

Item & Discussion	ACTION
<p>9.0 Tribute to Outgoing Council and Committee Members</p> <ul style="list-style-type: none"> • Alexandra Lacarte • Dianne Gaffney • Erin Woodbeck • Nicole Osinga • Ray Skaff <p>D. Weir thanked E. Woodbeck and R. Skaff for their years of service on Council and D. Gaffney for her years of service on the Legislative Issues Committee. S. Obiorah thanked N. Osinga and A. Lacarte for their years of service on Council.</p>	
<p>10.0 Adjournment</p>	<p>Motion to adjourn the annual meeting at 4:07pm was moved by E. Woodbeck.</p>

<original signed by>

Deion Weir RD, President

Sept 21/18
Date

<original signed by>

Jada Pierre, Recorder

Sept 21/18
Date

COUNCIL MEETING MINUTES

June 21, 2018

5775 Yonge Street, Main Floor Conference Room

Present

Deion Weir RD-Chair
 Claudine Wilson
 Diana Balicsak RD
 Laila Kanji
 Marie-Louise Chartrand
 Soliman A.F. Soliman
 Suzanne Obiorah RD
 Teresa Taillefer RD
 Trina Pearson RD
 Roula Tzianetas RD
 Ruki Kondaj
 William Franks RD

Regrets

Dawn van Engelen RD
 Ray Skaff
 Shelagh Kerr

Guests

Alida Finnie RD – Committee Appointee
 Cindy Tsai RD - Committee Appointee
 Kerri Labrecque RD – Committee Appointee
 Khashayar Amirhosseini RD – Committee Appointee
 Krista Witherspoon RD – Committee Appointee
 Ruchika Wadhwa RD - Committee Appointee
 Sobia Khan RD – Committee Appointee

Staff

Melisse Willems-Registrar & ED
 Barbara McIntyre-QA Manager
 Bev Nopra-Quality Assurance Coordinator
 Carole Chatalalsingh-Practice Advisor & Policy Analyst
 Carolyn Lordon – Registration Program Manager
 Deborah Cohen-Practice Advisor & Policy Analyst
 Elsene Randall-Program Assistant
 Heena Vyas Registration Coordinator
 Jada Pierre-Executive & General Administration –
 Minute Taker
 Monique Poirier-Communications Manager
 Sarah Ahmed-Controller

Thursday June 21, 2018 4:15-4:30pm

ITEM & DISCUSSION	ACTION
<p>1.0 Call to Order Welcome new Councillors</p> <ul style="list-style-type: none"> • Diana Balicsak • Teresa Taillefer • Trina Pearson 	<p>The meeting was called to order by Interim Chair, M. Willems, Registrar & ED, at 4:07pm</p>
<p>2.0 ELECTION of Executive Committee Members</p> <ul style="list-style-type: none"> o Election of President o Election of Vice-President o Election of Third Member of the Executive Committee o Election of Fourth Member of the Executive Committee 	<p>Election of President/Chair R. Kondaj nominated D. Weir for President of the College. The nomination was seconded by W. Franks, D. Weir accepted the nomination.</p> <p>After three calls, no further nominations were received for President.</p> <p>D. Weir was acclaimed as President of the College.</p> <hr/> <p>Election of Vice-President</p>

D. Weir nominated D. van Engelen for Vice-President of the College. The nomination was seconded by R. Tzianetas. D. van Engelen was not present but had previously indicated her interest in this position.

After three calls, no further nominations were received for Vice-President.

D. van Engelen was acclaimed as Vice-President of the College.

Election of Third Member of the Executive Committee

W. Franks nominated R. Kondaj as the Third Member of the Executive Committee. The nomination was seconded by R. Tzianetas. R. Kondaj accepted the nomination.

After three calls, no further nominations were received for the Third Member of the Executive Committee.

R. Kondaj was acclaimed as the Third Member of the Executive Committee.

Election of Fourth Member of the Executive Committee

D. Weir nominated M. Chartrand as the Fourth Member of the Executive Committee. The nomination was seconded by S. Obiorah. M. Chartrand accepted the nomination.

After three calls, no further nominations were received for the Fourth Member of the Executive Committee.

M. Chartrand was acclaimed as the Fourth Member of the Executive Committee

Upon the completion of the Executive Committee elections, D. Weir assumed chairing the rest of the meeting.

3.0 ADJOURNMENT

Motion to adjourn Council meeting at 4:16pm was moved by R. Tzianetas

<original signed by

Deion Weir RD, President

Date

Feb 25/19

<original signed by>

Jada Pierre, Recorder

Date

Feb. 25 / 19