



ANNUAL MEETING MINUTES

Council Attachment 16.2

June 20, 2019

5775 Yonge Street, Main Floor Conference Room

Present

Deion Weir RD-Chair
John Regan
Laila Kanji
Lesia Kicak RD
Marie-Louise Chartrand
Soliman A.F. Soliman
Suzanne Obiorah RD
Teresa Taillefer RD
Trina Pearson RD
Diana Balicsak RD

Regrets

Roula Tzianetas RD
Shelagh Kerr

Guests

Ann Watt RD
Donna Hennyey RD

Liana Bell, Clark-Henning LLP

Khashayar Amirhosseini RD – Committee Appointee
Sobia Khan RD – Committee Appointee

Staff

Melisse Willems-Registrar & Executive Director
Barbara McIntyre-Quality Assurance Manager
Carole Chatalalsingh-Practice Advisor & Policy Analyst
Deborah Cohen-Registration Program Manager
Diane Candiotta-Practice Advisor & Policy Analyst
Heena Vyas-Registration Coordinator
Ivy Marzan-Administrative Assistant, Registration Program
Jada Pierre-Executive & General Office Administrative Assistant-Minute Taker
Josna Aykkara, Administrative Assistant – Accounting & Quality Assurance Program
Monique Poirier-Communications Manager
Sarah Ahmed-Controller (Finance & HR)

Thursday June 20, 2019 9:30am-11:20am

Item & Discussion	ACTION
1.0 Call to Order Welcome new Councillor • John Regan	The annual meeting was called to order at 9:37am by D. Weir President and Chair
2.0 Approval of Agenda	MOTION to approve the agenda. Moved by: L. Kanji Seconded by: M. Chartrand Carried
3.0 Declaration of Conflict of Interest	No conflict of interest was declared

Item & Discussion	ACTION
<p>4.0 Declaration of Bias</p>	<p>None declared</p>
<p>5.0 Auditor's Report-Liana Bell L. Bell presented the Audited Financial Statements for the Fiscal year ended March 31, 2019, and the Auditor's report on Compliance with Executive Limitations Policies for the Fiscal Year ended March 31, 2019.</p> <p>L. Bell reported that, in the opinion of Hilborn LLP, the Audited Financial Statements present fairly, in all material respects, the financial position of the College of Dietitians of Ontario as at March 31, 2019 and the results of its operations and its cash flows for the year then ended in accordance with Canadian accounting standards for not-for-profit organizations.</p> <p>L. Bell reported that the Auditor's Report on Compliance with Executive Limitations Policies for the fiscal year ended March 31, 2019 had the following finding:</p> <p>No violations were identified during our audit.</p> <p>The Chair thanked Ms. Bell for her presentation and excused her from the rest of the meeting.</p>	<p>MOTION to accept the draft Audited Financial Statements and the Executive Limitations Report for the Fiscal Year Ended March 31, 2019 as presented.</p> <p>Moved by: S. Obiorah Seconded by: J. Regan</p> <p>Carried</p>
<p>6.0 Appointment of Auditor for 2019-20 Council discussed whether to appoint Clarke Henning LLP as auditors for the 2019-20 Fiscal year.</p>	<p>MOTION to direct staff to proceed with a Request for Proposal for Fiscal Year ending March 31, 2020.</p> <p>Moved by: M. Chartrand Seconded by: T. Taillefer</p> <p>Carried</p>
<p>7.0 2016-20 Strategic Plan Review and Laying the Groundwork</p>	<p>Deferred until next meeting.</p>

Item & Discussion	ACTION
<p>8.0 Tribute to Outgoing Council and Committee Members</p> <ul style="list-style-type: none"> • Claudine Wilson • Dawn van Engelen • Deion Weir • Krista Witherspoon • Williams Franks • Renée Gaudet • Roula Tzianetas • Ruki Kondaj • Suzanne Obiorah <p>D. Weir and M. Chartrand thanked C. Wilson, S. Obiorah, W. Franks, R. Tzianetas, D. van Engelen and R. Kondaj for their years of service on Council. M. Willems and D. Cohen thanked R. Gaudet and K. Witherspoon for their years of service on Committees. Also, L. Kicak thanked D. Weir for her years of service as Chair on Council.</p>	
<p>9.0 Adjournment</p>	<p>Motion to adjourn the annual meeting at 11:26 am was moved by D. Balicsak.</p>

<original signed by>

Deion Weir RD, President

Oct 9, 2019
Date

<original signed by>

Jada Pierre, Recorder

October
Date

COUNCIL MEETING MINUTES

June 20, 2019

5775 Yonge Street, Main Floor Conference Room

Present

Lesia Kicak RD-Chair
 Ann Watt RD
 Donna Hennyey RD
 John Regan
 Laila Kanji
 Marie-Louise Chartrand
 Shelagh Kerr
 Soliman A.F. Soliman
 Teresa Taillefer RD
 Trina Pearson RD
 Diana Balicsak RD

Regrets

Roula Tzianetas RD

Guests

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 Sobia Khan RD – Committee Appointee

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 Ivy Marzan-Administrative Assistant, Registration Program
 Jada Pierre-Executive & General Office Administrative Assistant-Minute Taker
 Monique Poirier-Communications Manager
 Sarah Ahmed-Controller (Finance & HR)

Thursday June 20, 2019 11:20am-4:00pm

ITEM & DISCUSSION	ACTION
<p>1.0 Call to Order Welcome new Councillors</p> <ul style="list-style-type: none"> • Ann Watt • Donna Hennyey • John Regan 	<p>The meeting was called to order by Interim Chair, M. Willems, Registrar & ED, at 11:30am.</p>
<p>2.0 ELECTION of Executive Committee Members</p> <ul style="list-style-type: none"> o Election of President o Election of Vice-President o Election of Third Member of the Executive Committee o Election of Fourth Member of the Executive Committee 	<p>Election of President/Chair M. Chartrand nominated L. Kicak for President of the College. The nomination was seconded by T. Taillefer. L. Kicak accepted the nomination.</p> <p>After three calls, no further nominations were received for President.</p> <p>L. Kicak was acclaimed as President of the College.</p> <hr/> <p>Election of Vice-President T. Pearson nominated T. Taillefer for Vice-President of the College. The nomination was seconded by M. Chartrand. T. Taillefer accepted the nomination.</p>

	<p>After three calls, no further nominations were received for Vice-President.</p> <p>T. Taillefer was acclaimed as Vice-President of the College.</p> <hr/> <p>Election of Third Member of the Executive Committee L. Kanji nominated M. Chartrand as the Third Member of the Executive Committee. The nomination was seconded by L. Kicak. M. Chartrand accepted the nomination.</p> <p>After three calls, no further nominations were received for the Third Member of the Executive Committee.</p> <p>M. Chartrand was acclaimed as the Third Member of the Executive Committee.</p> <p>Election of Fourth Member of the Executive Committee L. Kicak nominated L. Kanji as the Fourth Member of the Executive Committee. The nomination was seconded by S. Soliman. L. Kanji declined the nomination.</p> <p>S. Soliman nominated T. Pearson as the Fourth Member of the Executive Committee. The nomination was seconded by T. Taillefer. T. Pearson accepted the nomination.</p> <p>After three calls, no further nominations were received for the Fourth Member of the Executive Committee.</p> <p>T. Pearson was acclaimed as the Fourth Member of the Executive Committee</p> <p>Upon the completion of the Executive Committee elections, L. Kicak assumed chairing the rest of the meeting.</p>
<p>3.0 ADJOURNMENT</p>	<p>Motion to adjourn Council meeting at 11:42am was moved by L. Kicak.</p>
<p>4.0 Training Session on Financial Statements Council attended a session delivered by Karine Benzacar from Knowledge Plus Corporation</p>	

<original signed by>

Lesia Kicak RD, President

Date

27/09/19

<original signed by>

Jada Pierre, Recorder

Date

Sept. 27, 2019