



ANNUAL MEETING MINUTES
June 17, 2021 (9:00a.m. – 11:20a.m.)
Videoconference

Present

Lesia Kicak RD-Chair
Ann Watt RD
Denis Tsang RD
Donna Hennyey RD
John Regan
Israel Ogbechie
Kerri LaBrecque RD
Pavel Tomilin
Ray D'Sa
Santhikumar Chandrasekharan
Trina Pearson RD

Regrets

Elizabeth Wood
Teresa Taillefer RD

Guests

Aleesha Allidina-Ministry of Health
Anahita Djalilvand RD
Barbara Grohmann RD-Committee Appointee
Cindy Tsai RD-Committee Appointee
Dale Tinkham-Tinkham LLP

Julie Slack RD

Karine Dupuis Pominville RD
Khashayar Amirhosseini RD-Committee Appointee
Megan Charlish RD-Committee Appointee

Staff

Laura Sheehan- Interim Registrar & Executive Director
Bev Nopra-Quality Assurance Program Coordinator
Carole Chatalalsingh- Director of Professional Practice
Colin Ellis-Communications Manager
Deborah Cohen-Director of Registration
Diane Candiotta-Practice Advisor & Policy Analyst
Heena Vyas-Registration Coordinator & Project Lead
Ivy Marzan, Registration Administrator
Jada Pierre-Executive & General Office Administrative
Assistant-Minute Taker
Josna Aykkara-Accounting & Quality Assurance
Administrator
Marnie Lofsky-Manager, Governance & Operations
Mary Gong-Professional Practice Administrator
Sarah Ahmed-Director of Finance
Samantha Thiessen-Practice Advisor & Policy Analyst

ITEM & DISCUSSION	ACTION
1.0 Call to Order Welcome Interim Registrar & Executive Director, Laura Sheehan	The meeting was called to order at 9:02 a.m. by L. Kicak, President and Chair.
2.0 Approval of Agenda	MOTION to approve the agenda. Moved by: P. Tomilin Seconded by: J. Regan Carried
3.0 Declaration of Conflict of Interest No conflict of interest was declared	

ITEM & DISCUSSION	ACTION
<p>4.0 Declaration of Bias No bias was declared</p>	
<p>Information Items (Consent Agenda) 5.0 Council Meeting Minutes: March 25, 2021 March 26, 2021</p>	<p>MOTION to approve the Consent Agenda.</p> <p>Moved by: D. Tsang Seconded by: S. Chandrasekharan</p> <p>Carried</p>
<p>6.0 Executive Committee Report</p>	
<p>7.0 Auditor's Report – Tinkham LLP Dale Tinkham, the audit engagement partner, presented the Audited Financial Statements and the Reasonable Assurance Report on Compliance with Executive Limitations Policies for the Fiscal Year Ended March 31, 2021.</p> <p>Mr. Tinkham stated that in the opinion of Tinkham LLP, the Audited Financial Statements fairly presented the financial position of the College as at March 31, 2021.</p> <p>Mr. Tinkham stated that in the Reasonable Assurance Report on Compliance with Executive Limitations Policies for the fiscal year ended March 31, 2021, the auditors found that the College complied with the specified requirements in all significant respects of those policies that were subject to review.</p> <p>He recommended that the new investment policy being developed by the College more clearly establish the risk appetite of Council, including portfolio allocations and permitted investments.</p> <p>He also stated that the College's foreign equities are subject to foreign withholding tax on distributions. He therefore recommended that the College review whether the withholding tax is recoverable or whether there are better investment alternatives.</p> <p>When asked if College staff had implemented the auditor's recommendations from the prior fiscal year ended March 31, 2020, Sarah Ahmed said that they had. She responded that they had centralized credit card purchases to one employee who reports to the Registrar & ED and had created a policy prohibiting the personal use of corporate credit cards.</p>	<p>MOTION to approve the Draft Audited Financial Statements for the Year Ended March 31, 2021 as presented.</p> <p>Moved by: P. Tomilin Seconded by: D. Tsang</p> <p>Carried</p> <p>MOTION to approve the Reasonable Assurance Report on Compliance with Executive Limitations Policies for the Fiscal Year Ended March 31, 2021 as presented.</p> <p>Moved by: I. Ogbechie Seconded by: S. Chandrasekharan</p> <p>Carried</p>

ITEM & DISCUSSION	ACTION
<p>8.0 Appointment of Auditor for 2021-22 Council discussed whether to appoint Tinkham LLP as auditors for the 2021-22 Fiscal year.</p>	<p>MOTION to appoint Tinkham LLP as the auditors for the fiscal year 2021-22.</p> <p>Moved by: J. Regan Seconded by: D. Tsang</p> <p>Carried</p>
<p>9.0 Registrar's Report on Executive Limitations L. Sheehan reported to Council that the Executive Limitations will no longer be reported by the Registrar, and the financial sections of the limitations will be converted into policies as suggested by the Auditors.</p>	<p>MOTION to approve the receiving of the Registrar's Report on the Executive Limitations.</p> <p>Moved by: A. Watt Seconded by: D. Hennyey</p> <p>Carried</p>
<p>10.0 Tribute to Outgoing Council Members</p> <ul style="list-style-type: none"> • Teresa Taillefer • Trina Pearson <p>L. Kicak thanked T. Taillefer and T. Pearson for their years of service on Council and Committees.</p>	

COUNCIL MEETING MINUTES
June 17, 2021 (11:20a.m. – 4:30p.m.)
Videoconference

Present

Lesia Kicak RD-Chair
Anahita Djalilvand RD
Ann Watt RD
Denis Tsang RD
Donna Hennyey RD
John Regan
Israel Ogbechie
Julie Slack RD
Karine Dupuis Pominville RD
Kerri LaBrecque RD
Pavel Tomilin
Ray D'Sa
Santhikumar Chandrasekharan

Regrets

Elizabeth Wood

Guests

Aleesha Allidina-Ministry of Health
Carlos Esteves-
Barbara Grohmann RD-Committee Appointee
Cindy Tsai RD-Committee Appointee

Khashayar Amirhosseini RD-Committee Appointee

Megan Charlish RD-Committee Appointee

Staff

Laura Sheehan- Interim Registrar & Executive Director
Bev Nopra-Quality Assurance Program Coordinator
Carole Chatalalsingh- Director of Professional Practice
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Sarah Ahmed-Director of Finance
Samantha Thiessen-Practice Advisor & Policy Analyst

ITEM & DISCUSSION	ACTION
<p>11.0 Call to Order Welcome new Councillors</p> <ul style="list-style-type: none"> • Karine Dupuis Pominville • Julie Slack 	<p>The meeting was called to order at 9:52a.m. by L. Kicak, President and Chair.</p>
<p>12.0 ELECTION of Executive Committee Members</p> <ul style="list-style-type: none"> • Election of President • Election of Vice-President • Election of Third Member of the Executive Committee • Election of Fourth Member of the Executive Committee 	<p>Election of President/Chair L. Kicak nominated J. Regan for President of the College. The nomination was seconded by S. Chandrasekharan. J. Regan accepted the nomination.</p> <p>D. Tsang nominated K. Labrecque for President of the College. The nomination was seconded by P. Tomilin. K. Labrecque accepted the nomination.</p> <p>Council was requested to vote.</p> <p>K. Labrecque was voted as President of the College.</p> <hr/> <p>Election of Vice-President R. D’Sa nominated J. Regan for Vice-President of the College. The nomination was seconded by S. Chandrasekharan. J. Regan declined the nomination.</p> <p>P. Tomilin nominated D. Tsang for Vice-President of the College. The nomination was seconded by K. Labrecque. D. Tsang accepted the nomination.</p> <p>After three calls, no further nominations were received for Vice-President.</p> <p>D. Tsang was acclaimed as Vice-President of the College.</p> <hr/> <p>Election of Third Member of the Executive Committee K. Labrecque nominated J. Regan as the Third Member of the Executive Committee. The nomination was seconded by D. Hennyey. J. Regan declined the nomination.</p> <p>J. Regan nominated L. Kicak as the Third Member of the Executive Committee. The nomination was seconded by P. Tomilin. L. Kicak accepted the nomination.</p> <p>After three calls, no further nominations were received for the Third Member of the Executive Committee.</p>

ITEM & DISCUSSION	ACTION
	<p>L. Kicak was acclaimed as the Third Member of the Executive Committee.</p> <p>Election of Fourth Member of the Executive Committee D. Hennyey nominated J. Regan as the Fourth Member of the Executive Committee. The nomination was seconded by P. Tomilin. J. Regan declined the nomination.</p> <p>J. Regan nominated I. Ogbechie as the Fourth Member of the Executive Committee. The nomination was seconded by S. Chandrasekharan. I. Ogbechie accepted the nomination.</p> <p>D. Hennyey nominated R. D'Sa as the Fourth Member of the Executive Committee. The nomination was seconded by D. Tsang. R. D'Sa declined the nomination.</p> <p>After three calls, no further nominations were received for the Fourth Member of the Executive Committee.</p> <p>I. Ogbechie was acclaimed as the Fourth Member of the Executive Committee.</p> <p>Upon the completion of the Executive Committee elections, K. Labrecque assumed chairing the rest of the meeting.</p>
<p>13.0 Council Education: Group Dynamics C. Esteves provided governance training, which focused on building bridges and communicating effectively specifically relating to how human drives and emotions can impact relationships and interactions. Tips for communicating and listening effectively were provided.</p>	
<p>14.0 Review Annual Council Planning & Oversight Agenda Council reviewed Policy G7 Annual Council Planning and Oversight Agenda for 2021/22.</p>	<p>MOTION to receive the Annual Council Planning & Oversight Agenda.</p> <p>Moved by: P. Tomilin Seconded by: D. Tsang</p> <p>Carried</p>

ITEM & DISCUSSION	ACTION
<p>15.0 Selection of Council Meeting Dates 2021-22 Council reviewed and discussed the proposed meeting dates for 2021-2022.</p>	<p>MOTION to approve the 2021/2022 Council meeting dates as follows:</p> <ul style="list-style-type: none"> • September 30 & October 1, 2021 • December 9 & 10, 2021 • March 25 & 26, 2022 • June 16 & 17, 2022 <p>Moved by: P. Tomilin Seconded by: D. Hennyey</p> <p>Carried</p>
<p>16.0 Council & Committee Performance Evaluations Council reviewed the Council and Committee Performance Evaluation reports for 2020-21. Council requested the wording for question 9 to be rephrased and to include a note in the trending document indicating the change.</p>	
<p>17.0 Council Meeting Survey Results: March 26, 2021 Council discussed the results of the March 26, 2021 Council meeting evaluations. Comments were raised about the wording of question 9 reading “appropriately” and Council agreed that it should be changed to read “inappropriately”. Staff will make the change on the survey and trends chart.</p>	
<p>18.0 Adjournment</p>	<p>Motion to adjourn at 2:51 p.m. was moved by D. Hennyey</p> <p>Carried</p>

< original signed by>

 K. LaBrecque RD, President

October 6, 2021

 Date

< original signed by>

 Jada Pierre, Recorder

October 6, 2021

 Date